

**The Parochial Church Council
ST MARY'S CHURCH
CRAWLEY
in the
DIOCESE OF WINCHESTER**



**ANNUAL REPORT AND FINANCIAL STATEMENTS
of the
PAROCHIAL CHURCH COUNCIL
for the
YEAR ENDED 31st December 2018**

**to be presented to the
ANNUAL PAROCHIAL CHURCH MEETING**

**on
Friday 26th April 2019
At 7 pm**

St Mary's Church, Crawley

**Correspondence Address:
The Secretary
Peach Hill
Crawley
Winchester
SO21 2QH**

The Parochial Church Council

Background

The PCC of St Mary's Church, Crawley is responsible for co-operating with the Incumbent of the Benefice of Crawley, Chilbolton, Littleton, Sparsholt with Lainston, and Wherwell by promoting within the ecclesiastical parish, the whole mission of the Church – pastoral, evangelical, social and ecumenical. It also has responsibility for the maintenance of the church building of St Mary's Crawley, including the adjoining Church Room and facilities. Meetings of the PCC are held quarterly in the Church Room.

Membership

Members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules, or co-opted. During the year the following served as members of the PCC:

Rector Revd Jax Machin

Church Warden Alick Kay

Elected Members Mrs Diane Payne
Mr Robin Bayford (Treasurer)
Mrs Amanda Bayford
Mrs Felicity Gillibrand
Mr Phil Payne
Mrs Hazel Watson

Standing Committee

Revd Jax Machin, Alick Kay, Robin Bayford, Di Payne, Phil Payne.

This Committee is required by law and has power to transact business of the PCC between its meetings, subject to any directions given by the PCC.

Worship Committee

Di Payne (Chair), Hazel Watson

Fabric Committee

Robin Bayford (Chair), Phil Payne

This Report was approved at a meeting of the PCC on 21st March 2019

Acknowledgements

As always the PCC is indebted to all who have contributed to the worship and mission of St Mary's Church.

We are particularly grateful to our Rector, Revd Jax Machin, as well as those serving and retired priests, Licensed Lay Ministers, and Lay Worship Leaders who have assisted the Benefice in covering our current service patterns.

In particular:

Revd Canon Bruce Kington, and Revd Norman de la Mouette.

Licensed Lay Ministers: Dr Alan Disher and Mrs Charlotte Nash.

Lay Worship Leaders: Alastair Baron, Andrew Kent, Di Payne, Sally

Wesley and Carol Coleman (Messy Church)

Home Communion Administrator: Ken Wren

We are also very grateful to Caroline McAulay and Carrie Blythe (who resigned in October 2018, with the result that Caroline is now our sole administrator) in the Benefice Office for their valuable administrative help and support, especially in organizing the service rotas; Di Payne, Amanda Bayford, and Alick Kay-Sacristans; members of the Choir, the Sidesmen and Sideswomen, Lesson Readers and those who lead intercessions; Tamsin Orlebar - Flower Arranging Coordinator and her team of helpers; Amanda Bayford - Cleaning Coordinator, looks after the church room, coffee rota, is Tower Secretary and who put this report together; all who dust, polish and vacuum our church which always looks clean and beautiful; those who maintain the churchyard; the team of Bell Ringers; the 4th Sunday Service Planning Group, in particular Di Payne who is also heavily involved in organising/planning our many special services; Hazel Watson, Sunday School Organiser and House Group leader; Phil and Di Payne, House Group leaders; and Felicity Gillibrand who co-ordinates the catering arrangements for special events and who, with Philip, provided refreshments and mince pies after the carol service. We will show our appreciation by inviting all those who contribute to the life and work of the church for drinks and light refreshments prior to the APCM.

PCC Report

The Downs Benefice

We have continued to witness the excellent cooperation between the five parishes in the Benefice, facilitated through representation on the Benefice Council. We have also had a number of opportunities to worship together, including the Benefice services, the highlight of which is the Trinity Sunday service at Northwood Park. The PCC has proposed that there should be an increase in the number of these "joint services" and this continues to be discussed with the other parishes in the Benefice.

The Benefice continues to play a leading role in the workings of the Deanery. All of our parishes have been able to pay our full contribution to the Common Mission Fund to the Deanery. Members of the Benefice also continue to play important roles in the Deanery and Diocese, in particular Andrew Kent, from Chilbolton as Lay Chairman of the Deanery. He, Colin Sheath from Chilbolton, Alick Kay, and our Rector served as a member of the Deanery Mission and Pastoral Committee.

Contacts

Benefice Council: Alick Kay and Di Payne

(In their absence, Robin Bayford will attend meetings of the Council)

Worship Committee: Di Payne

Sunday Services

Our normal pattern of Sunday Services continued through 2018, although, this year, Di has been introducing a new format for 4th Sunday Worship.

1 st Sunday	Family Communion	10.00 a.m.
2 nd Sunday	Morning Worship	10.00 a.m.
3 rd Sunday	BCP Communion	8.00 a.m.
4 th Sunday	4 th Sunday Worship with Sunday School	10.00 a.m.
5 th Sunday	Benefice Communion	10.00 a.m.

During the year, we celebrated 1 baptism (Hugh Deehan), at which the Bishop of Basingstoke officiated, but no weddings. However, very sadly, 4 funerals/services of thanksgiving took place:

Margaret Beer,

Lady Margaret Butler,

Pearl Smith, and

Joyce Willis.

They are all very much missed by their family and friends.

Ministry Team

As stated earlier, we are very grateful to the team of Priests, Licensed Lay Ministers and Lay Worship Leaders who have so willingly and ably led our services, in particular Jax, who has served as our Rector. She has continued to work tirelessly, with a significantly increased workload resulting from our inability, at present, to appoint an Assistant Priest to replace Dave Mapes. We are particularly grateful for her great pastoral skills, and her skill and enthusiasm in leading a wide range of services, making them so enjoyable for all. Although we were hopeful that we would be allowed to start the search for a new Assistant Priest in 2018, this has been delayed whilst the Diocese carries out a review of the number of clergy, both required and available, in all the rural and urban parishes. In the meantime, we are benefitting from the dedicated work of the expanded team of Lay Worship Leaders and Parish Visitors.

In the Archdeacons' Plan (aMAP) they pointed out "that for too long they had asked rural clergy to take on more churches, often with fewer resources, and, with falling clergy numbers, something more radical and imaginative is needed". The identification of 3 pilot Rural Benefices of the Future in the Diocese, including the Pastrow Benefice in the Andover Deanery, and the allocation of significant resources to these, for an identified period of time, will, we hope, allow us to learn if there is a better way of managing our scarce resources.

Church Attendance

Normal Sunday Attendance (adults + children)					
Year	Morning Worship	Family Communion	BCP Communion	4th Sunday Worship	Average
2018	16	23+0	7	20+3	17+1
2017	17	24+1	7	18+3	17+1
2016	14	21+1	10	18+5	16+2

Special Services	Adults 2018 (2017)	Children 2018 (2017)
Easter Day	55 (43)	6 (8)
Mothering Sunday	19 (25)	3 (8)
Benefice	45 (70)	
Harvest Festival	28 (53)	3 (12)
All Souls	66 (55)	3 (0)
Remembrance	120(47)	15 (2)
Carol	84 (61)	12 (9)
Posada	12 (30)	6 (14)
Christmas HC 8am	8 (8)	
Christmas 10am	94 (94)	20 (17)

When reviewing the numbers attending some of our services, it should be pointed out that very few members of the Littleton congregation are now attending our 8 am HC service. However, on the first Sunday of the month, some are joining our Family Communion service rather than the 4 pm Cafe Church service at Littleton.

Overall "normal service" attendances in 2018 are fairly similar to those in the previous year although, as in previous years, many families in the village continue to just attend Church on Festivals.

Our continuing mission must be to get members of these congregations to join us at our "regular" services as well as seeing how we can better "engage" with our local community.

Crawley PCC

During 2018 the PCC has met four times, in addition to the APCM.

Although, at the APCM, I was re-appointed Church Warden, the list of responsibilities, prepared and allocated to members of the PCC whilst we had no Church Warden, has continued to be used as a basis for sharing these responsibilities. This has continued to work very successfully thanks to the efforts and cooperation of all the members, for which I am very grateful.

This year, we will, with the other Parishes in the Benefice, begin to implement the new Deanery Mission Action Plan (dMAP), as well as striving to achieve the objectives set out in the current Benefice Mission Action Plan (bMAP). By 31st October this year we are required to implement a new bMAP which will include new and updated objectives for the Benefice.

These will be important steps in helping us to achieve the Benefice Vision:

“To be a welcoming, thriving, and growing Christian family, embedded in the wider community of which we are a part, and actively engaged in the work of the Deanery and Diocese.”

Our continuing challenge is to grow Christ’s Church in this village.

Alick Kay

Electoral Roll

At our APCM in 2018 there were 85 members on that roll. Of that number, there were 63 resident and 22 non-resident members. This year’s roll was closed for preparation on 11th April 2019 and will re-open for new admissions after this meeting. Currently there are 67 members on the Roll, 57 being resident and 10 non-resident. During the year there have been 2 new admissions.

Robin Bayford

Sunday School

The children are all growing up and therefore numbers have gone down, and 2 or 3 times none have come. But even with 2-3 children it has gone well.

Hazel Watson

The Home Group, Westfield House

Each get together has gone well and everyone is very chatty! Lots of singing and Bible study. Thank you to everyone for coming.

Hazel Watson

Saturday Breakfast Group

The Saturday Breakfast Group has continued to meet on the 1st and 3rd Saturdays of each month for coffee, a light breakfast and a time of informal Bible study and discussion. We have been pleased to welcome three new people to our number during the year,

The group has used the excellent study book 'The Essential Question - How can I make a difference for God?' by Whitney Kuniholm and published by Scripture Union. The studies led us on a journey through the book of Acts, focusing on how the first Christians tried to find out what God wanted them to do in their world. Our discussions have looked at how those early Christians made a difference for God and how we can too, a real challenge in these modern times.

Phil and Di Payn

Choir and Church Music

The choir has continued to lead the singing of around 90 different hymns and songs during Sunday Worship through the year, using the digital hymnal as accompaniment during rehearsals as well as services. We once again had a welcome swell in numbers for the Candlelit Carol service, with some new faces from the village joining the ranks as well as Christmas regulars. Music has included both traditional hymns and carols but also some very contemporary songs and the variety appears to have been well received by the congregation.

Di Payne

The Bells

Another interesting year for Crawley Bellringers. In 2018 we hosted a Winchester District Practice in February and the District Carol Service in December. Two quarter Peels were rung by visiting bands during the year. we rang for one funeral in June. Two new ringers were recruited under the Ringing Remembers initiative and the bells were rung on the 11th November to commemorate the end of the First World War. Again, we are so grateful for the expert tuition we receive from Edmund Wratten and our learners are all progressing well. We hope to ring before Sunday services on a regular basis before too long. Visiting ringers are always welcome.

Amanda Bayford

Posada

2018 was the 8th year that a Crawley Posada was held, where our knitted Mary, Joseph, the donkey and a flock of woolly sheep moved around from home to home throughout Advent, finding places to stay for the night. While it attracted some interest from new families in the village, the overall number of homes taking part dropped noticeably this year and similarly there was only a small attendance at the much loved Posada Service on Christmas Eve in the barn at Kingswell Point. Nonetheless, £50 was raised for Toybox at the service, a charity who support children living on the streets of South America.

Di Payne

The Fabric Report

In the summer lead was again stolen from the church room roof. This has been replaced by with a non-lead Masterform Capping at a cost £5,850. All but £500 of this cost was covered by insurance.

Robin Bayford

Messy Church

In the Downs Benefice, Messy Church takes place on the second Saturday of each month (except April and August) between 4 and 6 pm, and circulates around the parishes of Littleton, Sparsholt and Crawley. Sessions take the form of 1 hour of crafts and other

activities around a central Christian theme; a celebration with a Bible story, song and prayers; and a delicious meal to round the afternoon off. This year we have built houses with the wise and foolish builders, bathed in the River Jordan with Naaman, and wielded a hammer with Joseph the carpenter, but most importantly we have had fun together whilst learning about God and his love for us.

We have a tremendous team of volunteers from across the three parishes who willingly spend the afternoon cooking, helping children with crafts, laying tables or simply chatting with parents whilst their children are absorbed in their creations. Excitingly this year some of the older children from our families have transferred over to the helpers' team and have relished the extra responsibilities. Without all these willing helpers, we could not have achieved the wonderful success we have had to date. In 2018 a total of 17 families attended at least one Messy Church, many of whom have very little other contact with the church.

For more information see our posters or visit our Facebook page: Messy Church in the Downs Benefice

Carol Coleman

Messy Church leader

Parish Visitors

2018 has seen a continued growth in the work of our Benefice Pastoral Visitors team. Revd Jax is grateful to all those who offer their pastoral gifts in this valuable work in Christ's name.

The Team has welcomed Anna Cockram as our Parish Visitor Administrator, and she is doing a fabulous job in allocating and monitoring trained Parish Visitors as they visit the vulnerable, sick and bereaved in each parish. In addition, our Benefice is blessed by the ministry of Licenced Lay Home Communion Assistants who support Revd Jax in the provision of Communion to individuals and groups in Nursing Homes, Hospice and home settings. Holy Communion to the sick in hospital settings continues to be conducted by Hospital Chaplaincy staff via a formal request from Revd Jax.

Anyone requiring a Pastoral Visitor or Holy Communion in hospital, hospice, care home or home setting should contact Revd Jax Machin or Anna Cockram through the Benefice Office on:

(01962) 880845 or by email at: office@downsbenefice.org.uk

Residential Care Homes

This year our commitment and support of residents in care homes, hospital and hospice settings within our benefice has continued apace, with a significant increase of requests to Revd Jax for sacramental and pastoral 'end of life' care. Monthly Holy Communion services at Westholme, Flowerdown Care Homes and our connections to residents in Sunrise and The Dower House continue to be deeply valued by all who receive them. Many pastoral relationships have flourished at critical points in people's lives, bringing the the comfort of Jesus' grace to patients and their families.

Revd Jax is grateful to all those who offer their gifts and skills in this challenging work in Christ's name, leading and supporting the Communion services, visiting the sick in their rooms and in playing the organ at our lively worship services.

Downs Benefice – 2018 series of Lent Talks

Our 2018 series of five Lent Talks, one in each Parish, sadly became four when snow and seriously icy conditions led to the cancellation of the Talk planned for Chilbolton. Stuart Palmer was scheduled to tell us about the work of Boaz - an inspirational project based on a horticultural facility close to Chilbolton which provides work-related opportunities for adults with learning disabilities. All is not lost, however, because Stuart is coming to talk to us in the 2019 Lent Series of Talks.

The remaining four talks - all quite different - provoked great interest and were very well received. At Wherwell Jill Bentall told us how she and her husband first settled in Andover and how she became involved in her local church. We had a fascinating insight into Jill's wider ordained Christian Ministry, which reaches across benefices and denominations - not only ministering to us in Downs Benefice from time to time but also regularly taking Services in the Methodist church in Andover. At Crawley we heard from Kirsty Plant and Peter Mills about their working life at Arqiva, and how their Christian faith underpins their working relationships and directs how they live and work. In Littleton Norman de la Mouette took a packed audience through his life to date and how he came to the Christian faith, eventually being drawn to ordination - fortunately for us, because over the years Norman has become a regularly anticipated visiting Minister in our churches across Downs Benefice. Like Jill Bentall's sermons, Norman's are not to be missed! It was fascinating to hear about Norman's life at work, having had 17 jobs in all including signwriter, teacher and taxi driver. At Sparsholt we heard retired Admiral Mike Gretton talk about his life in the Royal Navy, including his command of HMS Invincible. Mike also has a strong Christian faith and he told us how that has guided his life in the RN and after - Mike has not slowed down since leaving the Navy, variously being Chief Executive of the Duke of Edinburgh's Award, Chairman of Winchester and Eastleigh NHS Trust, Chairman of Hampshire Youth Options, and quite a bit more!

We were privileged to have four inspirational speakers, with generous hospitality and a warm welcome being provided by each of the Parishes, and we look forward to the 2019 Lent Series of talks.

Andrew Kent

Safeguarding

A Safeguarding Policy is a statement that makes it clear what an organisation or group will do to keep children and vulnerable adults safe, and the mechanism by which it will respond to any concerns raised. The Downs Benefice is still waiting for guidance from the Diocese, currently being developed at National Church level, in order for us to formulate a Benefice Safeguarding Policy. Meanwhile, each PCC has its own designated Safeguarding Officer, details of whom can be found displayed in the porch of each respective parish church. Safeguarding Officers report directly and in confidence to the Rector.

Safeguarding is a compulsory item raised at each PCC meeting to ascertain any additional concerns. The Safeguarding policy document, when adopted, will be considered for revision annually prior to APCM. DBS clearance is sought for any individual deemed to be working in any capacity with children and vulnerable adults under our Benefice umbrella. Please raise any concerns you might have, in the first instance, with your Safeguarding Officer. In emergency, please contact the Rector.

The Revd Jax Machin

Financial Review

Total receipts were £36,449 (2017 £37,452) and are detailed in the financial statements.

Total expenditure was £34,997 (2017 £37,873). This expenditure included £19,452 (2017 £18,358) for the diocesan parish share which largely provides the stipends and housing for the clergy.

Charitable giving of £3,351 (2017 £3,580) is detailed in note 2 to the financial statements.

During the year £5,850 was spent on repairing the church room roof following lead theft. This loss was covered by insurance subject to a £500 excess. £794 was spent on new hymn books "Mission Praise" financed by specific donations.

There was a net inflow of resources for the year of £1,452 (2017 outflow £421).

Reserves policy

It is the PCC's policy to maintain a balance on unrestricted funds (if possible) to meet approximately six months unrestricted payments to cover unforeseen emergencies. The balance of £24,713 meets this target.

However, the balance of £11,547 on the Fabric Fund, retained to meet repairs to the ancient grade II* listed building, remains a low figure compared to expected future structural costs.

Robin Bayford
Hon Treasurer

Rector's Report

SCRIPTURE FOR 2019

Blossom Where You Are Planted (1 Corinthians 7:20–24)

What is the mission of the church? Matthew's Gospel tells us that our commitment before Jesus is to go out, make disciples, baptise all who seek Him and teach all who will hear His truth.

In 2018, our parishes have been committed to this work - sharing the love of Christ with others and encouraging people to be the best they can be, serving in and through the Holy Spirit. This comes with my gratitude and thanksgiving for all that you do in service to the Lord, making a reality of the church to people who have little or no understanding of Christian faith so much more than bricks and mortar. We have been where people are, where they need us to be, at times of great sadness and of celebration – in all avenues of life and death. In weddings, baptisms and funerals, we have been opening people's eyes to the love of God for them personally. Our Prayer Chain and Parish and Care-Home Visiting are flourishing, meeting the needs of those in difficult spiritual, physical and emotional situations and, by our walking alongside them, offering Jesus' compassionate love. Our Lent Lectures drew remarkable people to share their fascinating life and faith experiences, giving all who attended new perspectives on how we can live out Jesus' teachings in our own lives. Their honesty about the difficulties of the situations they have faced and the ways by which they have been challenged by their faith were uplifting and empowering.

Some of us found great joy in spending time together at Rydal House in Cumbria, walking in the beauty of God's glorious creation and deepening bonds of Christian fellowship. Mother and Toddler Groups, Messy Church and the many school services across the year have helped our young people to similarly grow in understanding of the Christian faith. We have been particularly blessed by the Children of Sparsholt and Wherwell Primary Schools leading services in our churches. Out of the mouth of babes has come a deepening of faith and discipleship across all ages and backgrounds. The fellowship of celebrating the seasons of our Christian year has, once again, been memorable. Benefice mission activities with Karis Kids were boosted by Carol and Alice Coleman's visit to Uganda. Our Summer Fete's were blessed with glorious weather and good crowds. We have had some lively special services for Pets and Harvest; breath-taking results from Auction of Promises; and the Trinity Service at Northwood Park welcoming Jill and Greg Vine from MAFF to share their very real ministry in East Africa was at once moving and motivating.

Our missional spirituality has brought forth some excellent Peace and Wholeness services, prayer gatherings and Meditations across the year along with a Deanery Half-Night of Prayer at Crawley. All Souls remembrance, Advent and Lent meditations sat alongside a number of beautiful choral offerings – the highlights for me being the Wherwell Singers' Advent Compline and Winchester Cathedral Boys Choir at Sparsholt for Lenten Evensong in March. All this has happened in a flurry of regular services and national events such as the Centenary commemorations for the end of World War One.

National safeguarding and GDPR regulations have been incorporated into our benefice administration across the year – my thanks to all who have worked hard to effect this. We have been blessed with yet more disciples coming forward as Licenced Lay Workers under the diocesan BCM training programme. Our congratulations to Carol Coleman, and to Di Payne and Andrew Kent who undertook a diocesan conversion course to update their previous training. One of the moving experiences of my year was to witness four of our parishioners being Confirmed in Winchester Cathedral on Easter Saturday. Our love and prayers are with Nia Davies, Kiera Bateson, Jenna Bunce and Robin Allardyce.

As we go forward into 2019, the Holy Spirit encourages us all to continue in this good work and to blossom where we are planted. Whoever and wherever we are, we each have the opportunity to share with others what it means to live the Christian way – as we respond generously with a cup of tea for a friend in need or cooking meals for Winchester Nightshelter; popping into Boaz to buy some of their delicious produce and sharing the joy of the community as we do so; in prayer for our fragile world and in our stewardship of God's creation. These are just a handful of ways in which we can reach out and dig deep in mission-shaped ways, encouraging others to find the joy we have discovered in Jesus Christ our Lord and Saviour.

Yours in Christ,
Revd Jax Machin

Independent Examiner's Report to the Parochial Church Council (PCC) of St Mary's Crawley

I report on the accounts for the year ended 31 December 2018, which are set out on Pages 12-14.

Respective responsibilities of the PCC and Independent Examiner

The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with the accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Christopher Phillips
Whitethorn Cottage
Crawley
Winchester
SO21 2PN

6th April 2019

ST MARY'S CHURCH CRAWLEY

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2018

	Notes	Unrestricted Funds	Bell Fund	Fabric Fund	TOTAL 2018	FUNDS 2017
		£	£	£	£	£
INCOMING RESOURCES						
Voluntary income						
Planned giving						
Gift Aid donations		22,418	-	-	22,418	22,210
Income tax recovered		6,736	-	-	6,736	6,858
Collections		3,742	-	-	3,742	3,791
Donations		1,380	20	-	1,400	1,697
Legacies		-	-	-	-	-
		34,276	20	-	34,296	34,556
Activities for generating funds						
Fund raising events		1,057	-	-	1,057	1,547
		1,057	-	-	1,057	1,547
Income from Investments						
Bank interest		-	-	143	143	72
		-	-	143	143	72
Income from church activities						
Fees for weddings and funerals		638	-	-	638	1,097
Reservation fee		80	-	-	80	-
Donations towards parish paper		235	-	-	235	180
		953	-	-	953	1,277
TOTAL INCOMING RESOURCES		36,286	20	143	36,449	37,452
RESOURCES EXPENDED						
Church Activities						
Missionary and charitable giving	2	3,351	-	-	3,351	3,580
Ministry						
Diocesan parish share		19,452	-	-	19,452	18,358
Rector's expenses		829	-	-	829	881
Curate's expenses		-	-	-	-	195
Heating, electricity and water		2,067	-	-	2,067	2,886
Insurance		1,984	-	-	1,984	1,883
Repairs and maintenance	3	1,375	-	-	1,375	4,005
Depreciation church equipment		-	-	-	-	-
Cost of services		1,083	-	-	1,083	1,578
Parish paper		316	-	-	316	299
Deanery Synod		60	-	-	60	60
Bank charges		(262)	-	-	(262)	-
Share of benefice office expenses		3,882	-	-	3,882	3,020
Stationary and copier		218	-	-	218	480
		34,355	-	-	34,355	37,225
Generation of voluntary income						
Fund raising events		642	-	-	642	648
		642	-	-	642	648
Governance costs						
		-	-	-	-	-
		-	-	-	-	-
TOTAL RESOURCES EXPENDED		34,997	-	-	34,997	37,873
NET INFLOW/(OUTFLOW) OF RESOURCES						
		1,289	20	143	1,452	(421)
TRANSFERS BETWEEN FUNDS						
		-	-	-	-	-
NET MOVEMENT IN FUNDS		1,289	20	143	1,452	(421)
BALANCE BROUGHT FORWARD AT 1 JANUARY 2018	1.(b)	23,424	1,175	11,404	36,003	36,424
BALANCE CARRIED FORWARD 31 DECEMBER 2018	1.(b)	24,713	1,195	11,547	37,455	36,003

ST MARY'S CHURCH CRAWLEY

BALANCESHEET AT 31 DECEMBER 2018

	Notes	2018	2017
FIXED ASSETS	3	-	-
CURRENT ASSETS			
Debtors	4	6,885	1,910
Short term deposits		32,952	24,808
Cash		6,838	12,845
		46,675	39,563
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR			
Creditors	5	9,220	3,560
NET CURRENT ASSETS		37,455	36,003
NET ASSETS		37,455	36,003
FUNDS			
Unrestricted	1.(b)	24,713	23,424
Bell Fund	1.(b)	1,195	1,175
Fabric fund	1.(b)	11,547	11,404
		37,455	36,003

Robin Bayford

Honorary Treasurer
22 January 2019

NOTES TO THE FINANCIAL STATEMENTS

1. ACCOUNTING POLICIES

1.a. The financial statements of the PCC have been prepared in accordance with Church Accounting Regulations 2006 together applicable accounting standards and SORP 2005

The accounts have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of informal gatherings of church members.

1.b. FUND ACCOUNTING

The General Fund represents the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC.

The Bell Fund shows funds raised for the bells and expenditure on the bells.

The Fabric Fund is a designated fund, created in 1965 by a resolution of the PCC, as a reserve to pay for the costs of major repairs and maintenance to the church building. Donations received specifically for this Fund are similarly restricted.

1.c. FIXED ASSETS

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at a reasonable time).

All expenditure incurred in the year on consecrated or beneficed buildings is written off under the heading repairs.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired under the heading of repairs.

1.d. INCOMING RESOURCES

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

1.e. RESOURCES EXPENDED

Grants and donations are accounted for when paid over, or for the period awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognized when it is incurred and is accounted for gross. The cost of repairs is recognised if the work has been commenced.

ST MARY'S CHURCH CRAWLEY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

2. CHARITABLE DONATIONS

	2018	2017
	£	£
Approved at the January 2017 meeting of the PCC:-		
Winchester Hospice Appeal	500	-
The Trinity Centre Winchester	-	500
Winchester Churches Night Shelter	500	500
Karis Kids	500	500
Winchester Street Pastors	500	500
Street Reach - Winchester	500	500
The Boaz Project, Hill Farm.	500	500
	<u>3,000</u>	<u>3,000</u>
From special services		
Hampshire Hospital Charity fund	95	-
Great Ormond Street Hospital	-	161
Horatio's Garden	-	161
Royal Society for the Protection of Birds	-	70
The Mental Health Foundation	-	35
The British Legions and poppy day appeal	256	153
	<u>256</u>	<u>153</u>
	<u>3,351</u>	<u>3,580</u>

3. FIXED ASSETS

		£
Cost	As at 1st January 2018	14,826
	Additions	-
	As at 31st December 2018	<u>14,826</u>
Depreciation	As at 1st January 2018	14,826
	Charge for period	-
	As at 31st December 2018	<u>14,826</u>
Net book value	As at 31st December 2018	-
	As at 1st January 2018	<u>-</u>

During the year £794 was paid for new hymn books, £725 of this was paid for by specific donations and related gift aid and the balance expensed as repairs for the year.

4. DEBTORS

	2018	2017
	£	£
Taxation recoverable	1,535	1,910
Insurance claim	5,350	-
	<u>6,885</u>	<u>1,910</u>

5. CREDITORS

Charitable donations authorised by the PCC as 2018 expenditure.	2,750	3,000
Deanery Synod	60	-
Church Room repairs	5,850	-
Accrual for utility and other costs	560	560
	<u>9,220</u>	<u>3,560</u>

6. LOAN ADVANCED TO THE DOWNS BENEFICE- contingent asset

On 26 March 2016 Robin Bayford donated £5,000 to St Mary's on the condition that this money was advanced as a loan to the Downs Benefice. In certain circumstances this loan is not repayable to St Mary's, so provision has been made against this sum.

RISK ASSESSMENT

The PCC have considered the major financial risks to which it is exposed, and actions to mitigate those risks, and have set up a system to keep such risks under review.

- i) There is an ongoing process of identifying evaluating and managing significant risks appropriate to the small size of the organisation which prevents complete division of duties.
- ii) Financial results are monitored at each PCC meeting and compared to the budget which is prepared annually.
- iii) The PCC's insurance cover is reviewed annually, and fire and similar risk assessments are carried out on an ongoing basis.

Any system of internal control is designed to manage rather than eliminate risk and can provide only reasonable, and not absolute, assurance against material loss.

OTHER INFORMATION

Bankers:	Independent Examiner
National Westminster Bank	Chris Phillips
105 High Street	White Thorn Cottage
Winchester SO23 9 AW	Crawley