

**The Parochial Church Council  
ST MARY'S CHURCH  
CRAWLEY  
in the  
DIOCESE OF WINCHESTER**



**ANNUAL REPORT AND FINANCIAL STATEMENTS  
of the  
PAROCHIAL CHURCH COUNCIL  
for the  
YEAR ENDED 31st December 2021**

**to be presented to the  
ANNUAL PAROCHIAL CHURCH MEETING  
on  
Friday 29<sup>th</sup> April 2022  
7 pm  
St. Mary's Church, Crawley**

**Correspondence Address:  
The Secretary  
Martins  
Crawley  
Winchester  
SO21 2PN**



## **The Parochial Church Council**

### **Background**

The PCC of St Mary's Church, Crawley is responsible for co-operating with the Incumbent of the Benefice of Crawley, Chilbolton, Littleton, Sparsholt with Lainston, and Wherwell by promoting within the ecclesiastical parish, the whole mission of the Church - pastoral, evangelical, social, and ecumenical. It also has responsibility for the maintenance of the church building of St Mary's Crawley, including the adjoining Church Room and facilities.

The 2020 Church Representation Rules no longer specify a minimum number of PCC meetings which must be held each year; instead, the PCC is required to hold a sufficient number of meetings to "enable the efficient transaction of its business".

### **Membership**

Members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules, or co-opted. During the year the following served as members of the PCC:

**Rector**                      Rev Jax Machin

**Church Warden**         Alick Kay

### **Elected Members**

Mr Robin Bayford (Treasurer)  
Ms Amanda Bayford  
Ms Felicity Gillibrand  
Ms Anna Sunter

### **Standing Committee**

Rev Jax Machin, Alick Kay, Robin Bayford, Anna Sunter.

This Committee is required by law and has power to transact business of the PCC between its meetings, subject to any directions given by the PCC.

### **Fabric Committee**

Robin Bayford

**This Report was approved at a meeting of the PCC on 22<sup>nd</sup> March 2022**

## Acknowledgements

As always, the PCC is indebted to all who have contributed to the worship and mission of St Mary's Church, particularly at this very difficult time, when the whole world continues to face the threat of Covid-19.

We are particularly grateful to our Rector, Rev Jax Machin, as well as those serving and retired priests, Licensed Lay Ministers, and Lay Worship Leaders who have assisted the Benefice in covering our current service patterns.

In particular:

Rev Canon Bruce Kington.

Licensed Lay Minister: Mrs Charlotte Nash.

Lay Worship Leaders: Alastair Baron, Andrew Kent and Sally Wesley

We are also very grateful to Caroline McAulay, Administrator in the Benefice Office for her valuable administrative help and support; Sidesmen and Sideswomen; Lesson Readers and those who lead intercessions; Tamsin Orlebar and Felicity Gillibrand - Flower Arrangers; Amanda Bayford – who has been operating the hymnal during church services, is the Cleaning Coordinator, looks after the church room, coffee rota, is Tower Secretary and who put this report together; all who dust, polish and vacuum our church which always looks clean and beautiful; those who maintain the church and churchyard, led by Robin Bayford; the team of Bell Ringers; and Felicity Gillibrand who co-ordinates the catering arrangements for special events.

## PCC Report

### The Downs Benefice

We have continued to witness the excellent cooperation between the five parishes in the Benefice, facilitated through representation on the Benefice Council. We have also had a number of opportunities to worship together, including the Benefice services, but, sadly, we had to cancel the Trinity Sunday service at Northwood Park.

Members of the Benefice continued to play important roles in the Deanery and Diocese; in particular Andrew Kent, from Chilbolton, and Michael Coleman, from Littleton, as Lay Chairman and Chairman of the Finance Committee, respectively, of the Deanery.

### Contacts:-

Benefice Council: Alick Kay and Robin Bayford.

### Sunday Services

Following a review of the Benefice Service patterns in 2019, a new service structure (see below) had been implemented with effect from 1st February 2020. In addition, there were to be, special services from time to time.

1 <sup>st</sup> Sunday	No Service	10.00 a.m.
2 <sup>nd</sup> Sunday	Morning Worship	10.00 a.m.
3 <sup>rd</sup> Sunday	BCP Communion	8.00 a.m.
4 <sup>th</sup> Sunday	4 <sup>th</sup> Sunday Worship	10.00 a.m.
5 <sup>th</sup> Sunday	Benefice Communion	10.00 a.m.

However, as a result of the third lockdown commencing on 6<sup>th</sup> January 2021, the church was closed and services did not recommence in St Mary's until the 24<sup>th</sup> March. Thereafter, the number of services in the Benefice were limited due the lack of resources (e.g. no Assistant Priest and restrictions on the use of the Clerical Registry), the continuing requirement for social distancing and the need to protect those leading and participating in the services. Initially, the service pattern mainly comprised one service/week in one of the parishes in the north and one in the south of the Benefice with Holy Communion being rotated between parishes in the north and south. Following the recognition that there was a need for a further review of our service patterns to ensure there is a balance between the resources available and the current service requirements, a new service structure was implemented with effect from 1<sup>st</sup> October 2021:

1 <sup>st</sup> Sunday	Family Communion, except when there is a 5 <sup>th</sup> Sunday Benefice Communion service held at Crawley (most 5 <sup>th</sup> Sundays)	10.00 a.m.
3 <sup>rd</sup> Sunday	Morning Worship	10.00 a.m.
5 <sup>th</sup> Sunday	Benefice Communion	10.00 a.m.

This structure is subject to change should resources not be available and there is a requirement for Special Services e.g. Festivals.

During the year, very sadly, 4 funerals took place at St Mary's: Hazel Walsh (a much loved member of St Mary's congregation for many years), Phoebe Brown, John Mason and Gwyneth Smith. There was, also, a Thanksgiving Service for the life of Kate Shapland. They are all very much missed by their family and friends.

There was one baptism during the year; that of Thomas Crawshay Jones.

### **Ministry Team**

As stated earlier, we are very grateful to the team of Priests, Licensed Lay Ministers and Lay Worship Leaders who have so willingly and ably led our services, in particular Jax, who has served as our Rector. She has continued to work tirelessly, with a significantly increased workload resulting from our continuing inability to appoint an Assistant Priest. We are particularly grateful for her great pastoral skills at this very difficult time.

Although we were hopeful that we would be allowed to start the search for a new Assistant Priest, this was delayed whilst the Diocese carried out a review of the number of clergy, both required and available, in all the rural and urban parishes; also of the structure of the Benefices and Parishes in the Diocese. This review has been completed, and although there have been no changes to the Downs Benefice, it is clear that there is no immediate likelihood of an Assistant Priest joining us.

## Church Attendance

Normal Sunday Attendance (adults + children)					
Year	Morning Worship/ Prayer	Family Communion	BCP Communion	4 <sup>th</sup> Sunday Worship	Average
2021	19+1	17+1	No services held	No services held	18+1
2020	16	22+0	7	20+0	16+0
2019	16	19+0	8	18+1	15+1

Church attendance has been significantly impacted by Covid-19 as a result of the need to social distance, the reluctance of some parishioners to “travel” to other parishes (although it has been a joy to welcome those who have joined us at St Mary’s), and to attend services due to major health concerns; many, however, have used on-line services and benefited from Jax’s inspiring weekly newsletter.

Although in 2020, many of our Special Services had to be cancelled, this year we were able to enjoy:

- The Easter Garden and Easter Morning services-4 children and 44 adults attended.
- Harvest Festival-1 child and 22 adults. A large number of donations were made to the Winchester Beacon and were very gratefully received; as were, later in the year, our reverse advent calendar gifts.
- All Souls service-20 adults.
- Carol service-4 children and 26 adults.
- Christmas Day-7 children and 31 adults.

We were, also, still able to hold our regular Service of Remembrance at the War Memorial; it was a reflection of the importance of the day in many peoples’ lives, that 70 attended.

### Crawley PCC

During 2021 the PCC has met four times, in addition to the APCM.

I am hugely grateful to the current members of the PCC for their dedication and hard work that has ensured that we have continued to be able to worship, when possible, at St Mary’s.

### Deanery Synod

Synod met three times in 2021.

The meetings were dominated by discussions/updates on the Diocesan Reorganisation and the attempts to merge various Benefices and to (mostly unsuccessfully) create single PCCs in these Benefices; also on the reduction of clergy in the Deanery through redundancy.

It was confirmed that the Downs Benefice would remain unchanged.

At the final meeting of the year, Representatives were asked to review the current role of Synod and what should change. This will be followed up in 2022.

### Alick Kay

## **Electoral Roll**

At our APCM in April 2021 there were 61 members on the electoral roll. Of that number, there were 60 resident and 1 non-resident members.

**Robin Bayford**

## **Messy Church**

Our first Messy offering of 2021 was Messy Easter in a Bag, where 8 families received bags containing activities linked to Holy Week. The resulting photos of palm wavers, embossed crosses, friendship bracelets and Easter banners and gardens can be seen on our Facebook page (Messy Church in the Downs Benefice).

Sadly we were not able to carry out our plans to host an in-person Messy Noah at the start of the summer due to insufficient people signing up in advance. We are therefore continuing to consider prayerfully how we may relaunch Messy Church in 2022. Over the past couple of years some of our team have had to step down due to ill health, or have moved away, and we currently find ourselves without sufficient team members to run our sessions safely. In particular, we need help with the set up and take down – moving furniture and cleaning up. If you feel this is something you are able to help with, or want to find out more about Messy Church in general, please contact [carolcoleman123@hotmail.com](mailto:carolcoleman123@hotmail.com)

**Carol Coleman**

**Messy Church leader**

## **Karis Kids**

Since early 2012, The Downs Benefice has been linked with St Paul's, Okuvu, Kampala through the Karis Kids charity. Individuals and families across the Benefice support 9 families living in the slums, providing money for education, healthcare and basic food and household goods, and developing relationships through the exchange of letters, videos and small gifts. St Mary's Church also donates money each year to the central Benefice fund which provides additional support as required.

2021 has, of course, been a difficult year for all in Kampala, with prolonged curfews, closure of schools to all but examination year pupils, and civil unrest following elections early in the year. However, one positive thing that has come out of the pandemic is the monthly online prayer meeting which is regularly attended by members of the team in Kampala, including Revd Capt. Jackson from St Paul's, who are able to give updates on the situation, and share good news as well as prayer requests.

The ultimate aim of the charity is to enable the families to move out of the slums and become self-supporting. Two of our families are on their way to achieving this, but there are many other families in Okuvu who are in desperate need of help. If you would like to know more about Karis Kids, and maybe become involved with supporting a family, or giving a one-off donation, please contact me: [carolcoleman123@hotmail.com](mailto:carolcoleman123@hotmail.com).

**Carol Coleman**

**Karis Kids Co-ordinator for the Downs Benefice.**

## **The Bells**

Due to Covid-19 restrictions there was no ringing during 2021. However, the tenor bell was tolled before the Funeral Service of HRH Prince Philip, The Duke of Edinburgh in April and also before the funeral service of Hazel Walsh. Ringing restarted early 2022.

**Amanda Bayford**

## **Safeguarding**

A Safeguarding Policy is a statement that makes it clear what an organisation or group will do to keep children and vulnerable adults safe, and the mechanism by which it will respond to any concerns raised. In accordance with the Church of England Safeguarding Policy, the PCC's commitment to "Promoting a Safer Church" is displayed on the Downs Benefice Website.

The PCC has its own designated Safeguarding Officer, details of whom can be found displayed in the porch of the parish church. Safeguarding Officers report directly and in confidence to the Rector.

Safeguarding is a compulsory item raised at each PCC meeting to ascertain any additional concerns. The Safeguarding policy document will be considered for revision annually prior to APCM. DBS clearance is sought for any individual deemed to be working in any capacity with children and vulnerable adults under our Benefice umbrella. Please raise any concerns you might have, in the first instance, with your Safeguarding Officer, currently Alick Kay. In emergency, please contact the Rector.

**Alick Kay**

## **Parish Visitors**

During 2021, our Parish visitors continued in the important work of supporting the vulnerable, sick, lonely and bereaved in our parish communities within the confines of ongoing Coronavirus pandemic restrictions. Their contact in person, by telephone and social messaging has been an invaluable pastoral and spiritual connection and I have received many messages of thanks and support for their work across the year, both from those being visited and their families and neighbours. Our prayers are with each Parish Visitor as they carry a message of God's love to those in need, deepening the bond of fellowship and faith between our worshipping communities.

Anna Cockram stood down as Parish Visitor Administrator. Our thanks to her for her invaluable and faithful work. This role has been absorbed into the work of our Benefice Office as we identified a duplication of effort between Anna and the Office in disseminating information flows back and forth. Our thanks to Caroline, as ever.

This comes with my thanks before God for all our Parish Visitors and with the assurance of my prayers for each of you and those to whom you minister.

Should anyone reading this feel a call to become a Parish Visitor, please contact me on 07761 055228.

**Revd Jax Machin**



## **Residential Care Homes**

During the course of this past year, Residential Care Homes have continued to work against the odds in protecting their vulnerable residents and staff from the ravages of Coronavirus. Families have struggled with the emotional toll of not being able to see their loved ones and the carers and staff have been a lifeline between beloved residents and the outside world. In large part, external visitors have been unable to maintain physical contact as new COVID-19 strains have forced Homes to close their doors. Instead we have been keeping the flame of fellowship burning with regular prayer, phone calls, emails and messages – particularly to individual residents, but also to the staff, who have found our pastoral outreach and prayers an invaluable support.

Often, I have been able to visit people and maintain end of life care only by standing outside bedroom doors. In these moments where touch and closeness are impossible to achieve, the sense of presence, of voice and of prayer have carried us through. Happily towards the end of the year, booked visits became permissible once more. It was an emotional experience to be reunited with residents again face to face. It was gratifying to see their beautiful faces, to be touched by their stoic resilience and to acknowledge the impact of our prayers in the spiritual life of those we serve.

**Revd Jax Machin**

## **Downs Benefice – 2021 series of Lent Talks**

Given the continuing difficulties of Coronavirus restrictions, it was decided to hold our Lent Course on Zoom this year. We also decided to use the Live Lent material produced by the Church of England which supported this medium, based on the Archbishop of Canterbury's Lent book for 2021, '*Living His Story*' by Hannah Steele.

The theme of Hannah's book was about encouraging Christians to think about their calling, how to share their faith and reflect on the difference Christ makes in our lives. We listened to some fascinating interviews with notable evangelists and were challenged as a worshipping community in the way we grow disciples and evangelise the communities we serve. Our course was well attended with some lively discussions, and feedback from participants expressed relief at the convenience of being able to join the course from as far away as Devon and not having to drive to a church on a cold and dark winter's evening.

**Revd Jax Machin**

## **The Fabric Report**

During the year £288 was spent on repairing the organ, £264 on maintaining the boiler and £99 repairing the church door catch.

**Robin Bayford**

## Financial Review

**Total receipts** were £33,042 (2020 £42,224) and are detailed in the financial statements. 2020 receipts included a £10,000 legacy.

**Total expenditure** was £31,374 (2020 £40,710). This expenditure included £18,845 (2020 £21,410) for the diocesan parish share which largely provides the stipends and housing for the clergy.

Charitable giving of £3,597 (2020 £3,140) is detailed in note 2 to the financial statements.

**Before the legacies there was a net inflow of resources for the year of £1,668** (2020 outflow £8,486). At £651 (2020 £7,611) repairs were low in the year, but in 2022 there will be the 5 year quinquennial inspection.

### **Reserves policy**

It is the PCC's policy to maintain a balance on unrestricted funds (if possible) to meet approximately six months unrestricted payments and to cover unforeseen emergencies. The balance of £25,045 comfortably meets this target, but not the cost of major repair

**Robin Bayford**

## Rector's Report

### SCRIPTURE FOR 2022

'Feed My Sheep!' (John 21: 15)

This comes with my love and thanks to the whole worshipping community of The Downs Benefice for your support and faithfulness as 2021 found us traversing yet another unprecedented year beset by the shifting variants of COVID-19.

Despite continuing lockdowns and profound difficulties in worshipping together, we managed a programme of services, both online, recorded and in-person which supported our wider community and upheld the Christian values we hold so dear. Our revised service structure has been well received and has enabled us to offer a pragmatic range of services which mirror the many Lay talents we are blessed with.

Our Ministry Team brought us inventive and pragmatic ways of being together in Christ, from Messy Church in a Bag to Morning Prayer online and many other offerings of collaborative worship and fellowship besides. Parish Visitors continued to play a vital role in the pastoral life of our communities. The vital work of Prayer Groups and the Prayer Chain overarched everything we do. Home Groups found ways of studying the word of God in fellowship together. Parish Magazines continued their lively and informative work. Bell Ringers resumed their joyful ministry and Lunch Clubs and other supportive ministries such as the weekly Newsletters, to which many contribute, touched people's lives wherever and however they could.

Our ministry within schools has deepened and in particular, the Worship Team at Sparsholt Primary School has risen to new spiritual challenges despite and because of Coronavirus restrictions. It is a joy to see the children owning their spirituality and sharing their faith with clear hearts. We are so grateful to Jane Gwilliam for all she does as Spiritual lead and to Sally Wesley for her role as School Governor representing the Benefice.

Together with these remarkable individuals, our PCC's, Benefice Council, Sides-people and all who support the life and work of our churches deserve our grateful thanks for the many hours and talents they give to bringing Christ to the communities we serve. Their service, given with faithful hearts, is an outpouring of discipleship which radiates across our benefice and beyond. It is also fitting to thank Caroline McAulay for her continuing commitment to us all, way beyond the hours for which she is rightly paid. We couldn't have run such a seamless benefice without her administrative expertise.

Alastair Barron studied for the Diocesan Bishop's Permission to Preach, in which he committed to tutorials, study days, written assignments, practical preaching and home study. It was a delight to see him Licensed in this new aspect of his deepening ministry in Winchester Cathedral on 9 October.

Occasional Services continued to punctuate our year in large order with far too many funerals of beloved parishioners, the loss of which has been hard to bear. Our consolation is in knowing these dear friends and family are at peace in the joy and felicity of heaven with the Lord they have loved and served.

The logistics of booking Weddings and Blessings of Vows caused headaches as Coronavirus restrictions forced couples to re-book their nuptials several times from the beginning of 2020 and throughout 2021. Thankfully, we closed the year with many happily married couples praising our Benefice for the professional and compassionate way in which we supported them.

Baptisms too were affected, though we managed to devise a way of accommodating the sacrament without contravening social distancing regulations.

Praise the Lord for the opportunities all these Occasional Services gave our Benefice in meeting people who would not ordinarily come to church and reaching out to them in Jesus' name. It is always a joy to see how the dynamics of such gatherings shift across the course of a service. People arrive with low expectations of what they will experience in church and every time leave with an understanding of the love of God in their hearts. Alleluia!

Our first public event was held at St Peter and Holy Cross on 23<sup>rd</sup> September with Domini Hogg putting her harp, Orpheus, through his paces! From Led Zeppelin, through jazz, flamenco, folk, contemporary, and classical music to Leonard Cohen and on to Beethoven, Domini excelled in her evident gift as a harpist, bringing us a rich and varied programme of pieces which showed all of us lucky enough to attend just how diverse an instrument the Celtic harp truly is. In humility, Domini gave all the proceeds from her concert to the life and work of St Peter's. Blessings on her indeed.

As a result of the generosity of people like Domini, Benefice finances have miraculously held up across the board, though each parish has had to dig deep into already heavily depleted reserves. In parishes where the Parish Giving Scheme ensures a regular pattern of giving, Common Mission Fund payments to the Diocese have been met. In other parishes, largely reliant upon receipts from fundraising events such as fetes, the picture has been more difficult.

As in the first year of the Pandemic, I am indebted to all of our Treasurers for their sound financial management, just as I am to each of you who make donations and legacy arrangements in favour of our Benefice. If, as you read this, you feel able to increase your giving or to make a new financial commitment to our churches, please contact me or Caroline McAulay in the Benefice Office and we will put you in touch with one of our Treasurers.

Throughout the year, our Christian lives were informed by the prophetic scripture set for us from 2 Timothy 4: 17: *'The Lord stood by me and strengthened me, so that through me the message might be fully proclaimed and all the Gentiles might hear it.'*

Blessings on you all for the many and varied ways in which you have each contributed to the prayer life and faithful ministry of our Benefice, rooted in the word and works of Jesus. Through Father, Son and Holy Spirit may we continue into the coming year filled with the desire to feed those who hunger and thirst to know God in their lives.

With my love in Christ,

**Revd Jax Machin**  
**Rector, The Downs Benefice**

**Independent Examiner's Report to the Parochial Church Council  
(PCC)  
of St Mary's Crawley**

I report on the accounts for the year ended 31 December 2021, which are set out on Pages 14-16.

**Respective responsibilities of the PCC and Independent Examiner**

The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with the accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Christopher Phillips  
Whitethorn Cottage  
Crawley  
Winchester  
SO21 2PN

23rd March 2022

## ST MARY'S CHURCH CRAWLEY

## STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021

	Note	Unrestricted Funds	Bell Fund	Fabric Fund	TOTAL 2021	FUNDS 2020
		£	£	£	£	£
<b>INCOMING RESOURCES</b>						
<b>Voluntary income</b>						
Planned giving						
Gift Aid donations		22,787	-	-	22,787	23,467
Income tax recovered		6,263	-	-	6,263	6,353
Collections		1,432	-	-	1,432	1,422
Donations		1,472	-	-	1,472	520
Legacies		-	-	-	-	10,000
		31,954	-	-	31,954	41,762
<b>Activities for generating funds</b>						
Fund raising events		335	-	-	335	15
		335	-	-	335	15
<b>Income from Investments</b>						
Bank interest		-	-	14	14	148
		-	-	14	14	148
<b>Income from church activities</b>						
Service fees		554	-	-	554	219
Donations towards parish paper		185	-	-	185	80
		739	-	-	739	299
<b>TOTAL INCOMING RESOURCES</b>						
		33,028	-	14	33,042	42,224
<b>RESOURCES EXPENDED</b>						
<b>Church Activities</b>						
Missionary and charitable giving	2	3,597	-	-	3,597	3,140
Ministry						
Diocesan parish share		18,845	-	-	18,845	21,410
Rector's expenses		600	-	-	600	536
Heating, electricity and water		1,057	-	-	1,057	1,056
Insurance		1,892	-	-	1,892	2,063
Repairs and maintenance		651	-	-	651	7,611
Cost of services		636	-	-	636	672
Parish paper		298	-	-	298	241
Share of benefice office expenses		3,661	-	-	3,661	3,866
Stationary and copier		137	-	-	137	115
		31,374	-	-	31,374	40,710
<b>Generation of voluntary income</b>						
Fund raising events		-	-	-	-	-
		-	-	-	-	-
<b>Governance costs</b>						
		-	-	-	-	-
		-	-	-	-	-
<b>TOTAL RESOURCES EXPENDED</b>						
		31,374	-	-	31,374	40,710
<b>NET INFLOW OF RESOURCES</b>						
		1,654	-	14	1,668	1,514
<b>TRANSFERS BETWEEN FUNDS</b>						
		-	-	-	-	-
<b>NET MOVEMENT IN FUNDS</b>						
		1,654	-	14	1,668	1,514
BALANCE BROUGHT FORWARD AT 1 JANUARY 2021	1.(b)	23,391	1,245	18,961	43,597	42,083
<b>BALANCE CARRIED FORWARD 31 DECEMBER 2021</b>	1.(b)	<b>25,045</b>	<b>1,245</b>	<b>18,975</b>	<b>45,265</b>	43,597

ST MARY'S CHURCH CRAWLEY

BALANCE SHEET AT 31 DECEMBER 2021

	Notes	2021	2020
<b>CURRENT ASSETS</b>			
Debtors	3	1,431	11,362
Short term deposits		27,373	27,358
Cash		19,711	8,227
		<u>48,515</u>	<u>46,947</u>
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			
Creditors	4	3,250	3,350
		<u>45,265</u>	<u>43,597</u>
<b>NET CURRENT ASSETS</b>			
		<u>45,265</u>	<u>43,597</u>
<b>FUNDS</b>			
Unrestricted	1.(b)	25,045	23,391
Bell Fund	1.(b)	1,245	1,245
Fabric fund	1.(b)	18,975	18,961
		<u>45,265</u>	<u>43,597</u>

**Robin Bayford**

Honorary Treasurer  
31 January 2022

**NOTES TO THE FINANCIAL STATEMENTS**

**1. ACCOUNTING POLICIES**

1.a. The financial statements of the PCC have been prepared in accordance with Church Accounting Regulations 2006 together applicable accounting standards and SORP 2005

The accounts have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of informal gatherings of church members.

**1.b. FUND ACCOUNTING**

The General Fund represents the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC.

The Bell Fund shows funds raised for the bells and expenditure on the bells.

The Fabric Fund is a designated fund, created in 1965 by a resolution of the PCC, as a reserve to pay for the costs of major repairs and maintenance to the church building. Donations received specifically for this Fund are similarly restricted.

**1.c. FIXED ASSETS**

Consecrated and beneficed property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at a reasonable time).

All expenditure incurred in the year on consecrated or beneficed buildings is written off under the heading repairs.

**1.d. INCOMING RESOURCES**

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

**1.e. RESOURCES EXPENDED**

Grants and donations are accounted for when paid over, or for the period awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. All other expenditure is generally recognized when it is incurred and is accounted for gross. The cost of repairs is recognised if the work has been commenced.

**ST MARY'S CHURCH CRAWLEY**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**2. CHARITABLE DONATIONS**

	2021	2020
	£	£
Approved at the January 2022 meeting of the PCC:-		
The Trinity Centre Winchester	500	500
Winchester Churches Night Shelter	500	500
Karis Kids	500	500
Winchester Street Pastors	500	500
Street Reach - Winchester	500	500
The Boaz Project, Hill Farm.	500	500
	<u>3,000</u>	<u>3,000</u>
From special services and donations 1779		
Downs Benefice	500	-
National Rheumatoid Arthritis Society	30	-
The British Legions poppy day appeal	67	140
	<u>637</u>	<u>140</u>
	<u><u>3,597</u></u>	<u><u>3,140</u></u>

**3. DEBTORS**

Taxation recoverable	1,431	1,362
Legacy received February 2021 re 2019 death.	-	10,000
	<u>1,431</u>	<u>11,362</u>

**4. CREDITORS**

Charitable donations authorised by the PCC as 2021 expenditure.	3,000	3,000
Winchester church organisations	-	100
Accrual for utility and other costs	250	250
	<u>3,250</u>	<u>3,350</u>

**5. LOAN ADVANCED TO THE DOWNS BENEFICE - contingent asset**

On 26 March 2016 Robin Bayford donated £5,000 to St Mary's on the condition that this money was advanced as a loan to the Downs Benefice. In certain circumstances this loan is not repayable to St Mary's, so provision has been made against this sum.

**RISK ASSESSMENT**

The PCC have considered the major financial risks to which it is exposed, and actions to mitigate those risks, and have set up a system to keep such risks under review.

i) There is an ongoing process of identifying evaluating and managing significant risks appropriate to the small size of the organisation which prevents complete division of duties.

ii) Financial results are monitored at each PCC meeting and compared to the budget which is prepared annually.

iii) The PCC's insurance cover is reviewed annually, and fire and similar risk assessments are carried out on an ongoing basis.

Any system of internal control is designed to manage rather than eliminate risk and can provide only reasonable, and not absolute, assurance against material loss.

**OTHER INFORMATION**

Bankers:  
National Westminster Bank  
105 High Street  
Winchester SO23 9 AW

Independent Examiner  
Chris Phillips  
Whitethorn Cottage  
Crawley SO21 2PN